

Task Analysis: **A Tool to assist people in planning and advancing pathways to employment**

With Lisa Fox



Sponsored by Clallam County Health and Human Services

Task Analysis is the analysis of how a task is accomplished, including a detailed description of the unique factors required to perform the given task. In this class, we will learn to create solid task analyses, generalize from home tasks to community and work tasks, write appropriate and measurable objectives and goals, collect data, write case notes tying back to the analyses, and perform quality assessments and report writing. Working with DVR will also be addressed.

Lisa Fox, inspired by a coworker with a developmental disability, left Microsoft and joined Eastside Employment Services in 1995. She is currently the Program Manager for Project SEARCH at Seattle Children's Hospital. For 13 years she has contributed to quality employment opportunities for adults with developmental disabilities in private and public companies. Lisa is also the Board Chair for VSA Arts of Washington, President-Elect of the University District Rotary, and a private consultant and trainer.

Please register to secure your spot...

Name/Organization _____

Address _____

Phone _____ E-mail _____

Mail or fax registration by March 1st, 2009 to: WISE, 100 South King Street, Ste 260, Seattle, WA 98104, jim@theinitiative.ws; or fax (206) 343-2078

***** Important: After registering, payment will be required whether you attend or not, unless you cancel by March 1st, 2009****

When:

Tuesday,
March 10th,
2009, from
9:00 am to 4:30
pm

Where:

Clallam County
Transit Center
Board Room,
830 West
Lauridsen
Boulevard,
Port Angeles

Cost:

\$15.00 for
Agencies who
have a current
contract with
Clallam County
Developmental
Disabilities;
\$30.00 for
those who do
not.

**Lunch
Included!**

