

**CLALLAM COUNTY BOARD OF HEALTH
REGULAR MEETING MINUTES
August 17, 2004**

I. ROLL CALL TO ORDER

The meeting was called to order at 1:37 p.m. by Stephen P. Tharinger, Chair.

Present: Stephen P. Tharinger, Chair
Michael C. Chapman, Vice Chair
Howard "Mike" V. Doherty, Jr.
John Beitzel
Camille Scott
Jeanette Stehr-Green, M.D.

Excused: Jim Leskinovitch

II. AGENDA REVIEW AND APPROVAL

Mr. Doherty moved to approve the agenda as written. Mr. Chapman seconded and the motion carried.

III. APPROVAL OF MINUTES

Mr. Chapman moved to approve the minutes of July 20, 2004. Mr. Beitzel seconded and the motion carried.

IV. PUBLIC COMMENT

None.

V. OLD BUSINESS & INFORMATIONAL ITEMS

- A. Findings of Fact and Conclusions of Law – Appeal of On-site Septic Permit SEP2004-00020. The Findings have been written and given to the attorneys in the appeal. Comments were submitted back to the County from the attorneys. The final document is anticipated to be ready to adopt at the September Board of Health meeting.
- B. 2003 State Board of health Annual Report. Dr. Locke said this document is an FYI for the Board. No discussion.
- C. Letter from Paul Gruver, WA Licensed On-site Wastewater Designer. Dr. Locke said that the designers are always welcome and encouraged to give feedback during policy development. Andy agreed with Dr. Locke and said that we need to increase capacity before we can move on to develop a plan. A workgroup of designers did get together for three different meetings. The County started running out of money and staff were phasing out of the program support, so the workgroup was put on hold.

VI. PUBLIC HEALTH ADVISORY COMMITTEE REPORT

Virginia Clark said that the 2003-04 BRFSS Analysis: Modules I, II and III were presented at the August 6, 2004 meeting. No decisions have been made at this time.

VII. HEALTH DIRECTOR'S REPORT

- A. 2003-04 Behavioral Risk Factor Surveillance System Survey. Stacie Neff, Epidemiologist, presented the first three modules from the 2003-04 Behavioral Risk Factor Surveillance System (BRFSS). The modules included "Access to Health Care Services", "Health Screening and Preventive Care", and "Oral Health". BRFSS is a system for collecting state-specific information on personal health behaviors that are linked to risks of injury, disease,

and premature death. All of the reports will summarize the results of the Clallam County Survey performed in the past year and focus on a series of related topics from the BRFSS surveys. JoAnne explained that the data was initially reviewed by senior staff, then the Public Health Advisory Committee, now with the Board of Health, then to the HHS webpage for community review. We are expecting all modules to be completed by late fall when we will present a Community Forum. For more information on the BRFSS Survey please contact Stacie Neff, at 360-417-2542.

- B. Cross Borders Conference on Emergency Preparedness. JoAnne attended a conference funded through the CDC and the Idaho State Health Department and facilitated by the Washington State Department of Health with others who have been working in emergency preparedness bioterrorism planning and preparedness. It was very well attended (i.e. local tribes, public health, federal, state, local, CDC, BEMA, FDA, Attorney General, DSHS, Homeland Security and multiple states and Canadian Provinces). They broke into four groups (Epidemiologists, Public Health Labs, First Responders and Health Officers / Directors) and each went through two table top exercises (one by land, one by sea). At the end of the day, they reviewed and prioritized the issues. Communication being the number one issue. The goals set were to develop and build relationships and then come up with concrete short term and long term plans. All of the contacts from the conference will be sent out to each participant.

VIII. ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

- A. On-Site Sewage Operations and Maintenance: 1998 Advisory Taskforce and Program Activity 1999-2004. Andy gave Part 1 of a Powerpoint Presentation of septic system changes over time. He explained that systems prior to the 1980s were all conventional. In the early 1980s mounds, sand filters and shallow pressurized systems came into use. These systems were more complicated. In the 1990s, with the demand to develop lots with very marginal soils for on-site systems, proprietary systems that require regular maintenance were developed. Before 1995 the State and Local Regulations did not address anything about O&M. In 1998 the Board of Health established an advisory committee to help develop a plan for addressing the requirements of the state WAC created in 1995. In 1996-97 Environmental Health staff were trained on O&M. In 1999 the Septic 101 classes began. In 2002 a grant funded an O&M position (focused around Dungeness Bay). We were only half way through when funding ran out. Andy showed the Board different informational items that have been handed out for public education.

The next presentation will include septic system and O&M issues, requirements for O&M, pollution problems, future issues and options for the future.

IX. HEALTH OFFICER'S REPORT

- A. Board of Health Bylaws: Review of Draft 2. Dr. Locke asked Chris Melly, County Attorney, about a "conflict of interest" section. He handed out the e:mail response from Chris. The only changes Dr. Locke recommends not to add were the changes to the Purpose section. All other suggested changes have been added to the document. Mr. Tharinger went through each page and gave the members the opportunity to comment. After discussing the changes, the Board agreed to adopt the ByLaws. Mrs. Scott moved to adopt the ByLaws of the Clallam County Board of Health. Mr. Beitzel seconded and the motion carried.
- B. 2004 Washington State Health Report. Dr. Locke explained that this is a statutory obligation of the State Board of Health to come up with every two years. An effort to set priorities for health agencies is done in collaboration with the Subcommittee on Health. The 7 listed health priorities are ones that we are very involved in locally. This document is an FYI to the Board.
- C. West Nile Virus Activity Update. Currently Washington State does not have any cases so far this season. Oregon received their first positive bird this week.

X. OTHER

XI. ACTIVITIES CALENDAR UPDATE

September 18th Health Fair in Sequim

XII. NEXT MEETING AGENDA ITEMS

Final Draft of Appeal of On-site Septic Permit SEP2004-00020 Findings of Fact and Conclusions of Law.

Part II of the Operation & Maintenance presentation.

XIII. PUBLIC COMMENT

Paul Gruver stated that he has a different perception of what staff has presented. He feels that over the years that nothing is being accomplished. He stated that this is the last Board meeting that he will attend due to lack of response from the Board.

XIV. ADJOURNMENT

Dr. Stehr-Green moved to adjourn the meeting of August 17, 2004 at 4:01 pm. Mr. Chapman seconded and the motion carried.

APPROVED AND ACCEPTED THIS _____ DAY
OF _____, 2004.

CLALLAM COUNTY BOARD OF HEALTH

Stephen P. Tharinger, Chair

Michael C. Chapman, Vice Chair

ATTEST:

Rene A. Leonard, Clerk of the Board

Howard V. Doherty, Jr.

Excused Absence
Jim Leskinovitch

John Beitzel

Camille Scott

Jeanette Stehr-Green, M.D.