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## **Appendix 3-E: Documentation of Public Hearing Process**

### **Preface**

From 1999-2001, the initiation of watershed planning in the Elwha-Dungeness (WRIA 18) involved solicitation of planning team members, review of existing technical assessments and information gaps, and scoping of the plan. A planning team, the Elwha-Morse Management Team (EMMT), was established for west WRIA 18 and the existing Dungeness River Management Team (DRMT) agreed to plan for east WRIA 18. Public input was requested on the plan scope as well as the scope for SEPA review at two open house public hearings held October 2001. A complete discussion of this history and the players involved is found in Chapter 1 (Volume 1).

In February 2003 a rough draft plan was issued for discussion by the two planning teams; in this phase there were bi-monthly media submittals regarding team meeting dates and topics of discussion. That spring, the draft plan was presented to the public at Open Houses, brochures were distributed, and the EMMT website was launched (DRMT's already existed) and linked to watershed planning websites at Ecology and Clallam County. In July a complete draft plan was issued and the full Planning Unit met jointly (i.e., both planning teams) throughout the fall to achieve consensus on each recommendation.

The last of the recommendations in Chapter 3 were finally approved by consensus of the Planning Unit in late January 2004. Staff prepared the final, updated Chapter 3 and on April 16<sup>th</sup> Initiating Governments submitted their letters of approval and a signing ceremony was held for the Planning Unit. These "cover letters" and signature pages are contained just after the Acknowledgements in the front of the plan.

In summer 2004 the proposed Elwha-Dungeness/WRIA 18 Watershed Plan, complete with three chapters and a large appendix, was ready for submittal to the Clallam County Board of Commissioners for its review and decision to approve or remand to the Planning Unit. The process for this is defined in RCW 90.82.130; the following table outlines the steps taken in the WRIA 18 process and lists pertinent documents attached herein, organized in sub-sections as follows:

- 3-E (1) Actions Taken by the Planning Unit,
- 3-E (2) Actions Taken by the Board of Commissioners,\*
- 3-E (3) Actions Taken by Project Staff,
- 3-E (4) Public Testimony.\*

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\* Written minutes of Board meetings are prepared for a one-week period. Audio (MP3) files for Board worksessions and public hearings are available on CD from the Board of Commissioner's office or DCD.

<b>Timeframe</b>	<b>Action</b>	<b>Pertinent Attachments; Sub-section</b>
August 16, 2004	Worksession with Board of Commissioners regarding Plan submittal for its review and approval or remand	Board minutes (2) Staff report dated 8/11/04 (3) Audio file (2)
August 31	Call for hearing; proposed Plan and Fact Sheet distributed and posted on web	Board minutes (2) Resolution – call for hearing (2) Proposed WRIA 18 Plan (1) Fact Sheet (3)
September 13	Extended worksession	Board minutes (2) Audio file (2)
September 17	SEPA documentation issued: Determination of Significance and Adoption of Existing Environmental Documents [also found in Volume 1, Appendix 1-H]	
September 20-21	Worksession (Monday); 1 <sup>st</sup> Public Hearing (Tuesday, preceded by 1-hour open house)	Board minutes (2) History & Outreach Summary (3) Audio file – worksession (2) Audio file – public hearing (4) Written testimony (4)
September 27	Worksession	Board minutes (2) Audio file (2)
October 6	2 <sup>nd</sup> Public Hearing (held in Sequim at Guy Cole Convention Center)	Board minutes (2) Audio file (4) Written testimony (4)
October 11-12	Worksession (Monday), staff memo to Board includes summary of comments received on 9/21 and 10/6; 3 <sup>rd</sup> Public Hearing (Tuesday)	Board minutes (2) Audio file – worksession (2) Staff memo (3) Audio file – public hearing (4) Written testimony (4)
October 18	Worksession	Board minutes (2) Audio file (2)
November 1	Worksession	Board minutes (2) Audio file (2)
November 8	Staff report to Board, includes summary of comments received on 10/12	Staff report (3) Audio file – worksession (2)
November 29	Worksession	Board minutes (2) Audio file (2)

Timeframe	Action	Pertinent Attachments; Sub-section
December 2004 through February '05	Outreach, including presentations and question/answer sessions for various community and civic groups	
January 31, 2005	Worksession	Board minutes (2) Audio file (2)
February 2	Focus Session on Groundwater Supplies (held in Sequim at the H.S. cafeteria)	Agenda & Handout (3) Slideshow 1 (3) Slideshow 2 (3) Flip chart notes (4)
February 8	Focus Session on Instream Flows (held in Port Angeles at Roosevelt M.S. gym)	Agenda (3) Slideshow 1 (3) Slideshow 2 (3) Flip chart notes (4)
February 14	Worksession	Board minutes (2) Audio file (2)
March 18	Staff memo to Board and Planning Teams	Staff memo (3)
March - April	Planning Team workshops result in proposed amendments to Chapter 3 (including the addition of an appendix to contain written comments and other documentation of the public process)	
May 2	Worksession	Board minutes (2) Audio file (2)
May 11	Planning Team memo to Board requesting amendment and approval of Plan	Planning Team memo (1)
May 16-17	Worksession (Monday); Call for hearing (Tuesday)	Board minutes (2) Audio file – worksession (2) Resolution – call for hearing (2)
June 7, 2005	Public hearing ends in signed resolution approving Plan as amended	Board minutes (2) Audio file (4) Resolution – adoption (2)