
District Court I

Mission Statement:

Provide the community access to the justice system while ensuring that all actions and rulings of the court are consistent with the established rules and laws of the State of Washington.

Functions:

- Infractions; Traffic and Non-Traffic.
- Misdemeanor and Gross Misdemeanor Offenses.
- Probation Supervision Services.
- Civil Cases - \$75,000 and Less.
- Small Claims up to \$5,000.
- Unlawful Harassment when Adults are the Respondents.
- Name Changes.
- Felony - Preliminary appearance before a judge.
- Writs of Replevin.

Long Term Goals:

- Provide individual attention, prompt and efficient resolution of disputes, infractions and criminal cases to instill public trust and confidence that the court is fair, effective, and efficiently using the public's resources.
- Comply with legal time standards as adopted by the Washington State Supreme Court.
- Promptly implement all changes in law and procedures as established/enacted by state government.
- Maintain and preserve court records of all relevant actions in accordance with rule and law.
- Provide professional, consistent and individualized service to the public.

Short Term Objectives:

- Improve procedures to reduce case disposition time.
- Expand and improve services provided by the Probation Department.
- Expand and improve on Specialty Courts.

Accomplishments in 2008:

- Implemented new jury service software.
- Remodeled Court Lobby.
- Started DV Treatment Program.
- Graduated 3 from DUI Court

Probation Division:

Misdemeanant probation services generates fees from five sources; the two District Courts and the three municipalities that contract with the county for court services. These fees go into two general fund accounts, District I and II Courts, and the Probation District Court(s) fund. Ninety percent of the fees go into the general fund accounts and ten percent goes into the probation fund. All combined, **probation fees revenue is projected to total \$353,000 for 2008.**

There were 1110 offenders being supervised under the probation division as of July 1, 2008. A risk assessment was administered within 30 days of referral from the court to determine the offender's risk to the community. Case management guidelines determined the supervision classification of an offender after they were placed on Probation. There are four classification levels. Those assessed as being the highest risk to the community are seen most often by probation staff, with lower risk offenders seen less regularly. Two full time probation counselors and one administrative support person composed the core staff that provided probation services in our community. **Total cost of probation services is estimated to be \$300,000 for 2008.**

Performance Indicators:

	2006 Actual	2007 Actual	6/30/08 Actual	2009 Goals
Judge Pro-tem hourly expenditures.	245 hours	262 hours	351 hours	250
Number of Offender Risk Assessments.	536	579	259	550
Supervision of offenders classified as Level I.	64	67	80	75

Workload Indicators:

	2006 Actual	2007 Actual	6/30/08 Actual	2009 Estimate
Infractions	10,674	9,888	5,186	11,000
Driving Under the Influence	345	394	168	350
Criminal Traffic	892	950	500	1,000
Criminal Misdemeanors	1,136	1,118	543	1,100
Civil Suit	1,103	1,090	480	1,000
Small Claims	204	215	130	250
Civil Anti-Harassment Orders	114	143	74	150
Hearings Held	27,957	30,731	15,495	31,000
CASELOAD TOTAL	14,369	13,798	7,081	14,850
Probation Caseload (end of year)	993	1,109	1,110	1,000

Staffing Level:

	2006 Actual	2007 Actual	6/30/08 Actual	2009 Budget
Full Time Equivalents District Court I	10.87	11.91	9.06	9.06
Full Time Equivalents Probation	0	0	2.85	2.85

In 2008 expenditures for Probation employees was moved out of the District Court I budget, which is part of the General Fund, and placed in a Special Revenue "Probation" Fund.

District Court I Operating Budget

Revenues:

	2006 Actual	2007 Actual	6/30/08 Actual	2009 Budget
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	109,449	130,914	75,522	121,000
Charges for Goods and Services	368,377	404,363	76,599	146,731
Fines and Forfeits	657,200	617,043	289,652	601,450
Miscellaneous Revenues	4,932	3,943	5,645	2,400
Nonrevenues	0	0	0	8,500
Other Financing Sources	0	0	0	0
General Tax Support	-382,147	-323,360	-79,029	-76,357
TOTAL	\$757,811	\$832,903	\$368,389	\$803,724

Expenditures:

	2006 Actual	2007 Actual	6/30/08 Actual	2009 Budget
Salaries and Wages	549,284	604,284	262,517	589,362
Personnel Benefits	94,433	182,062	76,972	170,462
Supplies	8,700	4,913	4,071	6,250
Other Services and Charges	40,897	39,988	18,322	37,650
Intergovernmental Services	0	0	0	0
Interfund Payments Services	62,406	0	0	0
Capital Outlay	2,091	1,656	6,504	0
TOTAL	\$757,811	\$832,903	\$368,389	\$803,724

Probation District Court I Operating Budget

Revenues:

	2006 Actual	2007 Actual	6/30/08 Actual	2009 Budget
Beginning Fund Balance	71,781	80,730	89,115	100,000
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	32,389	32,872	134,222	350,000
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	3,497	4,522	1,177	3,000
Nonrevenues	0	0	0	0
Other Financing Sources	0	0	0	0
TOTAL	\$107,667	\$118,124	\$224,514	\$453,000

Expenditures:

	2006 Actual	2007 Actual	6/30/08 Actual	2009 Budget
Salaries and Wages	0	0	64,074	143,040
Personnel Benefits	0	0	21,020	46,875
Supplies	7,816	5,753	2,586	8,350
Other Services and Charges	11,698	15,141	8,035	123,282
Intergovernmental Services	0	0	0	0
Interfund Payments Services	7,423	8,115	36,376	38,621
Capital Outlay	0	0	0	0
Ending Fund Balance	80,730	89,115	92,423	92,832
TOTAL	\$107,667	\$118,124	\$224,514	\$453,000

Agency Structure:

District Court I Judge

Court Administrator/Probation Director

Probation Commissioner

2 Senior Court Operations Specialists 2 Probation Counselors

6 Court Operations Specialists