
Prosecuting Attorney

Mission Statement:

Safety, security, and justice for the community through competent, ethical advocacy. Effective representation of county interests.

Functions:

- The Prosecuting Attorney prosecutes felonies and misdemeanors within county jurisdiction.
- The Prosecuting Attorney provides legal counsel to the Board of County Commissioners, defends the county in civil actions and advises department heads and law enforcement agencies.
- The Prosecuting Attorney provides child support enforcement for the state and victim/witness services.

Criminal Division: (eight attorneys, including the elected Prosecutor)

Prosecutes crimes committed by juveniles and adults from initial review and filing through the appellate process. Provides advice and training in support of law enforcement agencies. Handles related matters such as probation violations, restoration of firearm rights, etc. Participates in diversion programs such as the drug courts and mental health court. The highest priorities of this section are the prosecution of violent crime, sex offenses, traffic crimes impacting public safety, drug dealing, and property offenses.

Civil Division: (two attorneys)

Advises county personnel and provides opinions on county legal documents and legal issues. One member is assigned to county land use issues (code compliance) and another works in the Roads Department. Represents the county in all legal suits or actions not assigned to an outside risk pool or employment attorney and coordinates all civil legal matters.

Child Support Division (one attorney):

Through state contract this section enforces family financial support and related paternity actions and Interstate Compact cases for the D.S.H.S. Division of Child Support.

Administrative Division: (8.8 staff support equivalent)

Responsible for day to day operations essential to keeping the department running while providing all administrative and secretarial support to the three divisions. Included within this section is case management, personnel management and employee assistance, all financial matters (budget, grants, bills and payments) correspondence and office policy. This number includes the office manager, five and one-half assistants who support the criminal and civil division, one and one-half assistants as staff for support enforcement, and .8 FTE victim-witness liaison. The victim/witness liaison works with the victim/witness legal secretary to lend support to victims in crimes against the person and assists victims

of all crimes seeking restitution or crime victims fund compensation; additionally she acts as liaison with the Bounceback Check Diversion program and the Friendship Diversion Program.

Long Term Goals:

- Effective prosecution of crime to provide for the safety of the community, seek justice and hold offenders accountable.
- Enhanced victim/witness program and establishment of crime victim assistance and intervention programs.
- Support alternative justice measures (e.g., juvenile drug court, teen court, prevention work, substance abuse treatment, bad check diversion, and felony diversion) as possible without impairment of the primary mission of the office.
- Train and develop competent, professional deputy prosecutors and staff; cross-train as feasible.
- Establishment of improved coroner protocols and more cost-effective autopsy procedures.

Short Term Objectives:

- More effective civil and criminal prosecution.
- Continue balancing workload assignments and responsibilities with continued personnel turnover and staff-hour reductions.
- More rapid review of referrals from law enforcement.
- Reduce time-lines to complete case prosecution.
- Continue work on policy manual to guide principled, consistent decision making.

Accomplishments in 2007

- Dealt with high criminal caseloads with continuing high staff turnover.
- Continued participation in other existing programs without further reductions of service.
- Established bad check diversion program for assistance to merchants and Friendship Diversion Program for non-violent property offenders.
- Led the task force to rewrite and establish Clallam County protocols for investigation of serious crimes against children; supplied instructions to Law Enforcement Reserve Academy; trained law enforcement on search and seizure, Indian law and ethical guidelines.
- Continued the increased use of volunteers to assist secretarial and professional staff..
- Worked with law enforcement to reduce turnaround on case referrals.
- Established more cohesive office and more effective prosecution team.
- Enhanced victim/witness program with additional state funding.

Workload Indicators:

	2005 Actual	2006 Actual	6/30/07 Actual	2008 Estimate
Felonies				
Filed	623	585	304	608
Hearings	10,435	10,508	5,631	11,000
Trials	42	45	24	48
Juvenile Offenses Filed	381	352	125	250
Offenses Referred	608	683	271	543
Hearings	4,354	6,116	3,172	6,300
District Court Crimes Filed and Citations	*1,758	1,688	821	1,700
Civil (excludes Roads & Code Compliance)	232	545	280	560
Support Enforcement Cases	114	230	130	260

*In 1994, county prosecutors handled the bulk of Port Angeles misdemeanors, and Forks Municipal Court numbers were included in these numbers as well. In 2004, Redmond v. Moore—Supreme Court invalidated numerous criminal traffic charges. Fixed legislatively mid-2005.

Prosecuting Attorney Operations and Child Support are combined in the following tables:

Staffing Level:

	2005 Actual	2006 Actual	6/30/07 Actual	2008 Budget
Full Time Equivalents	17.75	18.69	18.69	20.63

In 1994, there were 6 support staff to 7 attorneys; in 2005, there were 6.75 support staff to 11 attorneys.

Operating Budget

Revenues:

	2005 Actual	2006 Actual	6/30/07 Actual	2008 Budget
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	237,564	203,416	105,874	241,836
Charges for Goods and Services	64,028	37,103	11,107	62,696
Fines and Forfeits	11	0	0	0
Miscellaneous Revenues	370	4,894	982	0
Nonrevenues	30,757	0	0	0
Other Financing Sources	190,000	190,000	190,000	390,000
General Tax Support	842,658	1,016,049	459,010	1,065,994
TOTAL	\$1,365,388	\$1,451,462	\$766,973	\$1,760,526

Expenditures:

	2005 Actual	2006 Actual	6/30/07 Actual	2008 Budget
Salaries and Wages	1,023,278	1,044,070	528,155	1,258,673
Personnel Benefits	108,233	174,500	147,851	387,506
Supplies	27,684	34,664	20,754	29,430
Other Services and Charges	60,134	85,606	43,031	83,117
Intergovernmental Services	502	431	28	100
Interfund Payments for Services	145,557	112,191	1,258	1,700
Capital Outlay	0	0	25,896	0
TOTAL	\$1,365,388	\$1,451,462	\$766,973	\$1,760,526

Agency Structure: Prosecuting Attorney

PROSECUTING ATTORNEY

CHIEF DEPUTY PROSECUTING ATTORNEY

ADMINISTRATION

ADMINISTRATIVE ASSISTANT

LEGAL ASSISTANT

LEGAL ASSISTANT

LEGAL ASSISTANT

SENIOR LEGAL SECRETARY

LEGAL SECRETARY

LEGAL SECRETARY

LEGAL SECRETARY

VICTIM/WITNESS ASST

CRIMINAL DIVISION

CHIEF CRIMINAL DEPUTY
PROSECUTING ATTORNEY
(Unfilled)

DEPUTY PROSECUTOR III

DEPUTY PROSECUTOR II

DEPUTY PROSECUTOR II

DEPUTY PROSECUTOR II

DEPUTY PROSECUTOR I

DEPUTY PROSECUTOR I

DEPUTY PROSECUTOR I

CIVIL DIVISION

DEPUTY PROSECUTOR I
CHILD SUPPORT

DEPUTY PROSECUTOR III
ROADS