



Treasurer
00100.231.

Mission Statement

The mission of the Clallam County Treasurer's Office is to administer its duties in a manner that assures public confidence in its accuracy, productivity, and fairness.

Function

The county treasurer holds a key position of public trust in the financial affairs of local government. Acting as the bank for the county, school districts, fire districts, water districts and other units of local government, the treasurer's office receipts, disburses, invests and accounts for the funds of each of these entities. In addition, the treasurer is charged with the collection of various taxes that benefit a wide range of governmental units.

The major responsibilities of the county treasurer can be summarized in the following areas:

- Receipting and accounting of revenue
- Collection of taxes
- Disbursement of funds
- Cash management
- Debt management

Goals

1. Continue review and finetuning of internal controls and procedures
2. Adopt additional electronic applications that improve efficiency, accountability, and customer service
3. Obtain input and feedback from the various districts on how the Treasurer's office can better service them
4. Research investment programs for replacement of existing program (which is no longer supported and runs on outdated computer platform)

Workload Indicators

	2009 Actual	2010 Actual	6/30/11 Actual
Real and personal property and misc. receipts #	85,156	67,744	39,152
Name and address changes completed #	15,130		
Real estate excise tax transactions #	2,842	2,621	1,250
Average daily cash receipts (\$) (Eden & PACS)	\$3,478	\$4,309	\$4,750
Average daily tax receipts (\$) (PACS only)	\$2,352	\$2,950	\$3,235
Individual tax statements #	40,843	40,620	32,974*

RID accounts #	30	39	37
Warrant reconciliation items #	57,476	55,248	25,549
Investments (\$)	\$89,708,501	\$99,491,819	\$93,116,764
Bankruptcies #	45	41	41
Cancellations/Supplementals #	1,061	1,629	1,014

*lower because 2011 May delinquents were printed only for 2011 delinquent taxes and not prior years

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

	2009 Actual	2010 Actual	6/30/11 Actual	2012 Budget
Taxes	13,498,217	14,344,393	7,677,153	15,190,500
Licenses and Permits	180,980	182,397	91,998	180,000
Intergovernmental Revenues	765,318	841,081	752,012	770,000
Charges for Goods and Services	76,799	67,085	52,115	82,200
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	1,419,130	718,457	117,550	247,377
Other Financing Sources	516,416	813,050	271,291	600,000
Transfers In	400,000	400,000	400,000	400,000
General Tax Support	-16,386,417	-16,808,098	-9,044,762	-16,815,371
Total	\$470,443	\$558,365	\$317,357	\$654,706

Expenditures

	2009 Actual	2010 Actual	6/30/11 Actual	2012 Budget
Salaries and Wages	304,483	310,072	153,654	308,524
Personnel Benefits	97,088	93,729	47,099	91,877
Supplies	11,516	13,929	8,423	15,000
Other Services and Charges	30,297	48,494	77,150	139,305
Intergovernmental Services	27,059	88,110	29,365	100,000
Capital Outlays	0	4,031	1,666	0
Interfund Payments for Services	0	0	0	0
Transfers Out	0	0	0	0
Total	\$470,443	\$558,365	\$317,357	\$654,706

Staffing

	2009 Budget	2010 Budget	2011 Budget	2012 Budget
Full Time Equivalents	5.75	5.50	5.19	5.40