
Jail

Mission Statement:

To provide staff, inmates, the community and the Criminal Justice System, a safe and secure environment for the incarceration of persons who have been charged with or convicted of offenses.

Functions:

- Maintain compliance with all local, county and state standards.
- To encourage our employees to provide input, to participate in problem solving and decision making; and to share responsibility for the implementation and accountability for outcomes and decisions.
- Develop cost-effective programs and alternatives to incarceration in cooperation with staff, the support of the community and the Criminal Justice System.

Long Term Goals:

- Implement Phase II of Five-Phase Jail Master Plan
- Continue participation with Ending Homelessness Work Groups and Committees.
- Maintain Jail Staffing Levels.
- Maintain Annual Training Levels and Requirements
- Remodel of Outside Jail Recreation Area (Engineering Review Completed, currently rests with Joel Winborn to schedule construction.)
- On-going evaluation of the Jail Medical Program to assure the quality and effectiveness of health care provided to inmates.
- Assurance that Jail Medical services are provided by a staff of well qualified health professionals who are skilled in the provision of jail medical services and coordinate their services with other community health care providers.
- Compliance with accreditation standards of the National Commission on Correctional Health Care.

Short Term Objectives:

- Implement Microsoft Windows Platform computer software for Jail Records in conjunction with PENCOM, Records, Operations. (currently in progress, scheduled for go-live in Jan. 2010)
- Purchase / Replace Ballistic Vests as needed.
- Continue to work with Clallam County Department of Community Development & support Community Oriented Policing Projects.
- Remodel / Repair Kitchen walls, floors and replace dishwasher.

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- Work to secure services agreements for routine maintenance of Kitchen equipment
 - Work to complete the restoration and implementation of Mobil Field Kitchen for Emergency Management and in support of Operations on major events.
 - Provide Hostage Survival Training for all Jail Volunteers.
 - Work with WASPC Corrections Committee to write best practices policy for Jail Medical Programs and Jail Operations.
 - Work with WASPC on PREA standards implementation as directed.
 - Negotiate successor agreement for Alternatives to Confinement Programs, EHM, Day Reporting and CSW.

Accomplishments in 2009:

- Remodel of old SDU for suitable & secure female prisoner housing is completed and unit is occupied.
- Staffing levels increased by three Corrections Officers and one Control Room Technician to support opening of 30 additional jail beds. Currently all authorized full time positions are filled & one part-time. A second part time position has been filled and the third will be filled by late 2009/ early 2010
- Continue participation on County Mental Health Committee and 72 hour Triage Center Sub-committee. Jail Superintendent is an active member on both.
- Memorandum of Understanding in place with Serenity House and Department of Veterans Affairs regarding Homeless and those at risk of becoming homeless. Created reports to document sharing of information between Jail and Serenity House Staff. Maintain current daily reports to these groups.
- New contract for Jail Medical Services in place, establishes a cost cap for medical staff.
- Negotiate successor billing agreement with Olympic Medical Center.
- Maintaining full time Corrections Officers position assigned to provide security for Nursing Staff (Medical Liaison Officer)
- Billing Agreement for Aid Car Costs at Medicare Rates negotiated and signed, reduction of County costs by 75%.
- Contract with Forks PD for Jail Housing, completes the standardization of City Contracts for Jail Use.
- Negotiated settlement order for Sequim & Forks v Clallam County Litigation.
- Negotiated successor agreement and signed Washington State Department of Corrections Prisoner Transport Agreement for female prisoner transports to Washington Corrections Center for Women -Purdy.
- Replaced one Chain Gang vehicle with Commercial grade Diesel Truck (Grn. Machine)
- Added second booking work station complete with camera.
- Purchased, equipped and placed into service new Transport Van.
- Completed Career Level Certification for all supervisory personnel.
- Completed TB Testing for all Corrections Staff in accordance with WISHA standards, testing also provided to all department personnel who desired it.

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- Jail Superintendent Career Level Certification completed as well as LPO, and Command College.
 - Provided Defensive Tactics Training to County Juvenile Officers
 - Completed required annual training hours for all regular staff by March 31st, first time ever to be completed in first quarter.
 - Applied for and received Grant Funding for continuance of Ecology Chain Gang, two year funding.
 - P & P revisions of chapter 17 & 15 completed. First revision since 2001.
 - Completed JBRS mugshot project and now contribute to nation wide data base.
 - Maintained two Chain Gang Work Crews supporting Community Oriented Policing and numerous County and City agencies such as City Streets, PAPD, County Roads, County Parks, Olympic Discovery & Adventure Trail, Sequim Master Gardeners, County Fair, Sequim Irrigation Festival, Joyce Days, Building Maintenance, Jail Remodel & Painting, DCD Community Projects, etc.
 - Participation continues in support of the Sheriff's Department Accreditation Process.
 - Began MSP AEGIS upgrade project, slated for Jan. 2010 "go-live".
 - Won Tuna Drive for County Food Bank, 1569 cans donated.
 - Obtained and issued all Custody Staff individual radios, batteries and chargers. Has essentially eliminated the "broken battery syndrome" experienced in the past.
 - Identified and resolved Juvenile Fingerprinting for felony convictions through coordinated efforts with Clallam County Juvenile Center, Superior Courts, Courthouse Security Officer & Sheriff's Support Services and Operations staff.
 - N-tank metal bunks removed, poured concrete bunks to reduce opportunity for suicide attempts by high risk inmate population.
 - Purchased and installed handicapped accessible bunk for jail medical room.
 - Selected and secured training for two new Department Range Masters.
 - Computerized FTO Program for better and more consistent training of new personnel.
 - Trained on C/O as a State Certified Hostage Negotiator.

Workload Indicators:

Type of Activity	2007 Actual	2008 Actual	6/30/09 Actual	2010 Goals
Inmate meals served (Jail and Juvenile Center)	132,563	138,072	57,576	
Inmate labor supervision – total hours	13,710	13,701	6,957	
Inmate man days	42,631	44,554	21,826	
Total inmate bookings	2,887	2,776	1,531	
Supervised Court Appearances/Remands	5,242	4,808	2,675	
Cooperative Chain Miles	27,760	27,189	14,509	
Chain Gang – road miles cleared	669	652.89	373.57	
Chain Gang – pounds of roadside litter collected	26,737	21,358	9,412.50	
Chain Gang – pounds of dump site litter collected	72,164	71,135	11,600	
Average daily population	117	122	121	
Number Medical Transports		68	66	

Staffing Level:

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Budget
Full Time Equivalents Sheriff's Jail:	35.5	37.5	38.5	39.5
Care and Custody	30.5	32.5	34.5	34.5
Chain Gang	2.0	2.0	2.0	2.0
Kitchen	3.0	3.0	3.0	3.0
Full Time Equivalents Sheriff's Jail Medical	1.65	1.65	1.75	1.75

Operating Budget

Revenues – Sheriff's Jail

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Budget
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	387,812	556,794	332,705	854,073
Charges for Goods and Services	142,951	120,278	38,789	125,000
Fines and Forfeitures	0	0	0	0
Miscellaneous Revenues	153	2,832	445	1,000
Nonrevenues	0	72	44	0
Other Financing Sources	100,000	250,000	150,000	200,000
General Tax Support	1,938,603	1,795,226	981,278	1,990,227
TOTAL	\$2,569,519	\$2,725,202	\$1,503,261	\$3,170,300

Expenditures - Sheriff's Jail

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Budget
Salaries and Wages	1,604,117	1,722,137	974,866	1,982,328
Personnel Benefits	571,794	610,499	349,091	780,902
Supplies	221,626	271,641	111,640	291,400
Other Services and Charges	36,075	37,989	26,523	57,420
Intergovernmental Services	88,335	10,440	0	0
Interfund Payments for Services	47,572	45,358	39,754	41,750
Capital Outlay	0	27,138	1,387	16,500
TOTAL	\$2,569,519	\$2,725,202	\$1,503,261	\$3,170,300

Revenues - Sheriff's Jail Medical

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Budget
Taxes	0	0	0	0
Licenses	0	0	0	0
Intergovernmental Revenues	20,584	31,113	23,398	44,000
Charges for Goods and Services	18,344	17,976	6,583	13,250
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	2,070	0	0	0
Other Financing Sources	0	0	0	0
General Tax Support	405,774	399,304	180,031	432,636
TOTAL	\$446,772	\$448,393	\$210,012	\$489,886

Expenditures – Sheriff's Jail Medical

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Budget
Salaries and Wages	106,786	107,454	58,717	133,971
Personnel Benefits	28,622	32,057	16,158	36,415
Supplies	80,202	76,500	25,360	70,770
Other Services and Charges	216,632	228,394	107,262	246,000
Intergovernmental Services	0	1,152	2,335	0
Interfund Payments for Services	14,530	2,836	180	2,730
Capital Outlay	0	0	0	0
TOTAL	\$446,772	\$448,393	\$210,012	\$489,886