
District Court I

Mission Statement:

Provide the community access to the justice system while ensuring that all actions and rulings of the court are consistent with the established rules and laws of the State of Washington.

Functions:

- Infractions; Traffic and Non-Traffic.
- Misdemeanor and Gross Misdemeanor Offenses.
- Probation Supervision Services.
- Civil Cases - \$75,000 and Less.
- Small Claims up to \$5,000.
- Unlawful Harassment when Adults are the Respondents.
- Name Changes.
- Felony - Preliminary appearance before a judge.
- Writs of Replevin.

Long Term Goals:

- Provide individual attention, prompt and efficient resolution of disputes, infractions and criminal cases to instill public trust and confidence that the court is fair, effective, and efficiently using the public's resources.
- Comply with legal time standards as adopted by the Washington State Supreme Court.
- Promptly implement all changes in law and procedures as established/enacted by state government.
- Maintain and preserve court records of all relevant actions in accordance with rule and law.
- Provide professional, consistent and individualized service to the public.

Short Term Objectives:

- Improve procedures to reduce case disposition time.
- Expand and improve services provided by the Probation Department.
- Expand and improve on Specialty Courts.

Accomplishments in 2009:

- Implemented new collections agency program.
- Remodeled Court File Room.
- Contracted for Community Service and DV Treatment Programs.
- Graduated 6 from DUI Court.
- Upgraded Probation database.

Probation Division:

Misdemeanant probation services generates fees from several sources; the two District Courts and the three municipalities that contract with the county for court services. These fees go into two accounts: District I Court and the Probation fund all combined are projected to total over \$300,000 for 2009.

There were 1080 offenders being supervised under the probation division as of July 1, 2009. A risk assessment was administered within 30 days of referral from the court to determine the offender's risk to the community. Case management guidelines determined the supervision classification of an offender after they were placed on Probation. There are four classification levels. Those assessed as being the highest risk to the community are seen most often by probation staff, with lower risk offenders seen less regularly. Two full time probation counselors and one administrative support person composed the core staff that provided probation services in our community. Total cost of probation services is estimated to be \$300,000 for 2009.

Performance Indicators:

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Goals
Judge Pro-tem hourly expenditures	262	476	159	400
Number of Offender Risk Assessments	579	496	195	500
Supervision of offenders classified as Level I	67	91	83	90

Workload Indicators:

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Estimate
Infractions	9,888	9,434	4,491	9,000
Driving Under the Influence	394	344	152	350
Criminal Traffic	950	989	443	950
Criminal Misdemeanors	1,118	1,191	552	1,100
Civil Suit	1,090	936	332	800
Small Claims	215	239	133	200
Civil Anti-Harassment Orders	143	158	93	150
Hearings Held	30,731	19,367	8,822	20,000
CASELOAD TOTAL	13,798	13,291	6,169	12,550
Probation Caseload (end of year)	1,109	1,138	1080	1,100

Staffing Level:

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Budget
Full Time Equivalents District Court I	11.91	9.06	9.06	9.06
Full Time Equivalents Probation	0	2.85	2.85	2.85

In 2008 expenditures for Probation employees was moved out of the District Court I budget, which is part of the General Fund, and placed in a Special Revenue "Probation" Fund.

District Court I Operating Budget

Revenues:

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Budget
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	130,914	164,704	70,228	215,850
Charges for Goods and Services	404,363	127,809	39,459	132,850
Fines and Forfeits	617,043	570,627	293,020	586,900
Miscellaneous Revenues	3,943	7,541	1,551	3,900
Nonrevenues	0	0	0	0
Other Financing Sources	0	0	0	0
General Tax Support	-323,360	-128,731	-17,789	-163,513
TOTAL	\$832,903	\$741,951	\$386,469	\$775,987

Expenditures:

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Budget
Salaries and Wages	604,284	523,456	279,089	571,181
Personnel Benefits	182,062	156,270	87,171	160,906
Supplies	4,913	4,925	4,661	6,250
Other Services and Charges	39,988	57,300	15,548	37,650
Intergovernmental Services	0	0	0	0
Interfund Payments Services	0	0	0	0
Capital Outlay	1,656	0	0	0
TOTAL	\$832,903	\$741,951	\$386,469	\$775,987

In 2008 expenditures and revenues were moved out of the District Court I budget, which is part of the General Fund, and placed in a Special Revenue "Probation" Fund.

Probation District Court I Operating Budget

Revenues:

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Budget
Beginning Fund Balance	80,730	89,115	151,987	170,000
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	32,872	312,282	143,487	310,000
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	4,522	2,716	684	1,500
Nonrevenues	0	0	0	0
Other Financing Sources	0	0	0	0
TOTAL	\$118,124	\$404,113	\$296,185	\$481,500

Expenditures:

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Budget
Salaries and Wages	0	128,534	72,030	149,529
Personnel Benefits	0	43,043	23,628	46,381
Supplies	5,753	9,787	1,173	11,750
Other Services and Charges	15,141	16,496	14,502	90,575
Intergovernmental Services	0	8,945	0	0
Interfund Payments Services	8,115	45,321	38,621	43,363
Capital Outlay	0	0	0	0
Ending Fund Balance	89,115	151,987	146,231	139,902
TOTAL	\$118,124	\$404,113	\$296,185	\$481,500

In 2008 expenditures and revenues were moved out of the District Court I budget, which is part of the General Fund, and placed in a Special Revenue "Probation" Fund.

Agency Structure:

District Court I Judge

Court Administrator/Probation Director

Probation Commissioner

2 Senior Court Operations Specialists 2 Probation Counselors

6 Court Operations Specialists