



Treasurer
00100.231.

Mission Statement

The mission of the Clallam County Treasurer's Office is to administer its duties in a manner that assures public confidence in its accuracy, productivity, and fairness.

Function

The county treasurer holds a key position of public trust in the financial affairs of local government. Acting as the bank for the county, school districts, fire districts, water districts and other units of local government, the treasurer's office receipts, disburses, invests and accounts for the funds of each of these entities. In addition, the treasurer is charged with the collection of various taxes that benefit a wide range of governmental units.

The major responsibilities of the county treasurer can be summarized in the following areas:

- Receipting and accounting of revenue
- Collection of taxes
- Disbursement of funds
- Cash management
- Debt management

Goals

1. Continue review and fine-tuning of internal controls and procedures
2. Continue to adopt applications that improve efficiency, accountability, and customer service

Workload Indicators

| | 2010 Actual | 2011 Actual | 6/30/12 Actual |
|--|-------------|-------------|----------------|
| Real and personal property and misc. receipts # | 67,744 | 69,713 | 37,147 |
| Name and address changes completed # | | 1,464 | 677 |
| Real estate excise tax transactions # | 2,621 | 2,637 | 1,284 |
| Average daily cash receipts (\$) (Eden & PACS) | \$4,309 | \$6,216 | \$5,211 |
| Average daily cash tax receipts (\$) (PACS only) | \$2,950 | \$3,037 | \$3,695 |
| Average daily receipts (\$) (Eden & PACS) | \$698,969 | \$682,899 | \$640,397 |
| Average daily tax receipts (\$) (PACS only) | \$313,588 | \$324,835 | \$413,675 |
| Individual tax statements # | 39,614 | 30,631* | 27,772* |
| RID accounts # | 39 | 37 | 34 |
| Warrant reconciliation items # | 55,248 | 41,157 | 19,166 |

| | | | |
|-------------------------------|--------------|--------------|--------------|
| Investments (\$) | \$99,491,819 | \$92,132,364 | \$93,313,890 |
| Bankruptcies # | 41 | 27 | 30 |
| Cancellations/Supplementals # | 1,629 | 2,035 | 897 |

*lower because 2011 & 2012 delinquents were printed only for current delinquent taxes and not prior years

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

| | 2010 Actual | 2011 Actual | 6/30/12 Actual | 2013 Budget |
|--------------------------------|-------------|-------------|----------------|-------------|
| Taxes | 14,344,393 | 14,597,926 | 7,781,336 | 14,200,500 |
| Licenses and Permits | 182,397 | 190,069 | 91,955 | 180,000 |
| Intergovernmental Revenues | 841,081 | 856,349 | 1,056,115 | 962,000 |
| Charges for Goods and Services | 67,085 | 84,856 | 75,844 | 82,200 |
| Fines and Forfeits | 0 | 0 | 0 | 240,000 |
| Miscellaneous Revenues | 718,457 | 342,735 | 98,148 | 690,375 |
| Other Financing Sources | 813,050 | 693,815 | 255,314 | 800,000 |
| Transfers In | 400,000 | 400,000 | 400,000 | 400,000 |
| General Tax Support | -16,808,098 | -16,601,827 | -9,454,879 | -16,883,985 |
| Total | \$558,365 | \$563,923 | \$303,833 | \$671,090 |

Expenditures

| | 2010 Actual | 2011 Actual | 6/30/12 Actual | 2013 Budget |
|---------------------------------|-------------|-------------|----------------|-------------|
| Salaries and Wages | 310,072 | 312,111 | 153,966 | 320,289 |
| Personnel Benefits | 93,729 | 97,311 | 43,795 | 96,496 |
| Supplies | 13,929 | 11,923 | 2,715 | 15,100 |
| Other Services and Charges | 48,494 | 83,987 | 67,305 | 139,205 |
| Intergovernmental Services | 88,110 | 54,042 | 36,052 | 100,000 |
| Capital Outlays | 4,031 | 4,549 | 0 | 0 |
| Interfund Payments for Services | 0 | 0 | 0 | 0 |
| Transfers Out | 0 | 0 | 0 | 0 |
| Total | \$558,365 | \$563,923 | \$303,833 | \$671,090 |

Staffing

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget |
|-----------------------|-------------|-------------|-------------|-------------|
| Full Time Equivalents | 5.50 | 5.19 | 5.40 | 5.40 |