
District Court I

Mission Statement:

Provide the community access to the justice system while ensuring that all actions and rulings of the court are consistent with the established rules and laws of the State of Washington.

Functions:

- Infractions; Traffic and Non-Traffic.
- Misdemeanor and Gross Misdemeanor Offenses.
- Probation Supervision Services.
- Civil Cases - \$50,000 and Less.
- Small Claims up to \$4,000.
- Unlawful Harassment when Adults are the Respondents.
- Name Changes.
- Felony - Preliminary appearance before a judge.
- Writs of Replevin.

Long Term Goals:

- Provide individual attention, prompt and efficient resolution of disputes, infractions and criminal cases to instill public trust and confidence that the court is fair, effective, and efficiently using the public's resources.
- Comply with legal time standards as adopted by the Washington State Supreme Court.
- Promptly implement all changes in law and procedures as established/enacted by state government.
- Maintain and preserve court records of all relevant actions in accordance with rule and law.
- Provide professional, consistent and individualized service to the public.

Short Term Objectives:

- Improve procedures to reduce case disposition time.
- Expand and improve services provided by the Probation Department.
- Expand and improve on Specialty Courts.

Accomplishments in 2007:

- Implemented new jury service software.
- Hired new court clerk.
- Graduated 6 from DUI Court

Probation Division:

Misdemeanant probation services generates fees from five sources; the two District Courts and the three municipalities that contract with the county for court services. These fees go into two general fund accounts, District I and II Courts, and the Probation District Court(s) fund. Ninety percent of the fees go into the general fund accounts and ten percent goes into the probation fund. All combined, **probation fees revenue is projected to total \$368,000 for 2008.**

There were 905 offenders being supervised under the probation division as of July 1, 2006. A risk assessment was administered within 30 days of referral from the court to determine the offender's risk to the community. Case management guidelines determined the supervision classification of an offender after they were placed on Probation. There are four classification levels. Those assessed as being the highest risk to the community are seen most often by probation staff, with lower risk offenders seen less regularly. Two full time probation counselors and one administrative support person composed the core staff that provided probation services in our community. **Total cost of probation services is estimated to be \$250,000 for 2008.**

Performance Indicators:

	2005 Actual	2006 Actual	6/30/07 Actual	2008 Goals
Judge Pro-tem hourly expenditures.	154 hours	245 hours	90 hours	250hours
Number of Offender Risk Assessments.	493	536	226	500
Supervision of offenders classified as Level I.	49	64	60	60

Workload Indicators:

	2005 Actual	2006 Actual	6/30/07 Actual	2008 Estimate
Infractions	9,624	10,674	5,172	11,500
Driving Under the Influence	335	345	177	350
Criminal Traffic	386	892	473	900
Criminal Misdemeanors	1,239	1,136	505	1,200
Civil Suit	916	1,103	578	1,200
Small Claims	224	204	103	200
Civil Anti-Harassment Orders	190	114	65	150
Hearings Held	21,069	27,957	14,633	30,000
CASELOAD TOTAL	12,914	14,369	7,073	15,500
Probation Caseload (end of year)	884	993	1000	1100

Staffing Level:

	2005 Actual	2006 Actual	6/30/07 Actual	2008 Budget
Full Time Equivalents District Court I	11.38	10.87	10.87	9.06
Full Time Equivalents Probation				2.85

In 2008 the budgeting for Probation employees will be moved out of the District Court I budget, which is part of the General Fund, and will be moved into the Probation fund, which is a Special Revenue fund.

District Court I Operating Budget

Revenues:

	2005 Actual	2006 Actual	6/30/07 Actual	2008 Budget
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	77,300	109,449	61,689	88,000
Charges for Goods and Services	382,061	368,377	179,918	233,520
Fines and Forfeits	543,194	657,200	319,099	686,450
Miscellaneous Revenues	6,008	4,932	2,166	5,400
Nonrevenues	6,318	0	0	0
Other Financing Sources	0	0	0	0
General Tax Support	-325,789	-382,147	-238,548	-255,938
TOTAL	\$689,092	\$757,811	\$342,055	\$757,432

Expenditures:

	2005 Actual	2006 Actual	6/30/07 Actual	2008 Budget
Salaries and Wages	513,854	549,284	248,700	550,729
Personnel Benefits	51,584	94,433	75,052	158,649
Supplies	2,599	8,700	3,067	8,450
Other Services and Charges	29,313	40,897	13,947	29,604
Intergovernmental Services	0	0	0	0
Interfund Payments Services	91,742	62,406	0	0
Capital Outlay	0	2,091	1,287	10,000
TOTAL	\$689,092	\$757,811	\$342,055	\$757,432

Probation District Court I Operating Budget

Revenues:

	2005 Actual	2006 Actual	6/30/07 Actual	2008 Budget
Beginning Fund Balance				76,810
Taxes				0
Licenses and Permits				0
Intergovernmental Revenues				0
Charges for Goods and Services				308,606
Fines and Forfeits				0
Miscellaneous Revenues				0
Nonrevenues				0
Other Financing Sources				0
TOTAL				\$385,416

Expenditures:

	2005 Actual	2006 Actual	6/30/07 Actual	2008 Budget
Salaries and Wages				129,915
Personnel Benefits				45,251
Supplies				8,350
Other Services and Charges				118,844
Intergovernmental Services				0
Interfund Payments Services				36,376
Capital Outlay				0
Ending Fund Balance				46,680
TOTAL				\$385,416

Agency Structure:

District Court I Judge

Court Administrator/Probation Director

Probation Commissioner

2 Senior Court Operations Specialists 2 Probation Counselors

6 Court Operations Specialists