

2015 Budget Calendar

Tuesday, May 20	Schedule A Salary Worksheets e-mailed to designated recipients.
Wednesday, June 18	Schedule A Salary Worksheet corrections are due (to Debi Cook).
Tuesday, June 24	Notice Mid Year Budget Review
Friday, June 27	Information Technology Service Requests Forms are due to Cliff Takamori.
Monday, June 30	Document Preservation requests are due to Patty Rosand.
Sunday, June 29	Publish legal notice for Mid Year Budget Review.
Wednesday, July 3	Equipment Rental and Revolving Vehicle and Equipment requests are due to Mary Peterson.
Sunday, July 6	Publish legal notice for Mid Year Budget Review.
Monday, July 7	Budget Packets (Schedules A, B, C, D, E, and the Performance Measures) are distributed to departments.
Thursday, July 10	The Finance Committee meets and reviews revenues for the first half of the year.
Tuesday, July 22	Mid-year Budget Review.
Monday, August 4	The Budget Packets must be returned (to Debi Cook).
Tuesday, August 12	Commissioner's Agenda – announces Preliminary Budget notice, publication date, costs, and public meetings.
Sunday, August 17	Publish legal notices in newspaper.
Sunday, August 24	Publish legal notices in newspaper.
Tuesday, September 9	The Administrator submits the Preliminary Requested Budget to the Board.
September 17, 18, 19, 24, 26	The Administrator and the Budget Director meet with the County Officers of each department.
Tuesday, September 30	Port Angeles Public Meeting at 6:00 in the Board Room.
Wednesday, October 1	Forks Public Meeting at 6:00 in Forks City Hall.
Thursday, October 2	Sequim Public Meeting at 6:00 in the Sequim Transit Center.
Week of October 27	The Board of Commissioners, the Administrator, and the Budget Director meet with each department (10/27, 10/28, 10/30).
Tuesday, November 18	The Administrator presents a balanced recommended budget to the Board. Call for Hearing for the public hearing on the final budget recommendations and notice for levies.
Sunday, November 23	Publish legal notice for levy and budget hearings.
Sunday, November 30	Publish legal notice for levy and budget hearings.
Tuesday, December 2	Public Hearings at 10:30 AM and 6:00 PM in the Board Room.
Tuesday, December 9	The Board adopts the final budget by resolution.