

**CLALLAM COUNTY**  
**DEPARTMENT OF COMMUNITY DEVELOPMENT**  
**CERTIFICATE OF COMPLIANCE/SIGN CODE**  
**AND BUILDING PERMIT**

All site plan sheets must be to scale and accurate.

In order to help us process your request as efficiently as possible, please show ALL of the following information on the plot plan.

You may use the attached sheets or equivalent.

- Property Dimensions (including location of any monuments or markers as a result of a survey)
- North Arrow
- Scale (Minimum 1" = 20'; Maximum 1" = 200')

**Existing and Proposed Improvements** (as applicable)

- Location of existing sign(s) on property or building(s)  
 [Use attached sheet or equivalent to show the "birds eye" view of area and structures]
- Dimensions of building(s) to determine allowable façade signage
- Detailed specifications of sign lighting
- Detailed drawing to scale of existing and proposed sign(s) including:
  - Square footage
  - Text of all sign sides
  - Height above grade
  - Construction details

[Use attached sheet or equivalent to show the side view of buildings with existing/proposed signs and any freestanding or monument signs]

<b>BPT</b>	
PROJECT VALUE: \$	_____
<b>FEES:</b>	<b>call 417-2420 for fees</b>
SIGN COMPLIANCE PERMIT:	_____
PLAN CHECK:	_____
BUILDING PERMIT:	_____
STATE B.C. FEE:	_____
<b>TOTAL:</b>	_____

<u>APPLICANT INFORMATION :</u>	
NAME	_____
MAILING ADDRESS	_____
CITY	_____ ST. _____ ZIP _____
PHONE NUMBER	_____ BUSINESS PHONE _____

<u>PROPERTY OWNER INFORMATION:</u>	
NAME	_____
MAILING ADDRESS	_____
CITY	_____ ST. _____ ZIP _____
PHONE NUMBER	_____ BUSINESS PHONE _____
SIGNATURE (REQUIRED)	_____

<u>PROPERTY INFORMATION:</u>	<u>STAFF USE ONLY:</u>
TAX PARCEL NUMBER:	ZONING:
_____	IDENTIFIED CRITICAL AREAS
SIZE OF PARCEL _____	No _____ STAFF INITIALS:
(ACRES OR SQUARE FEET)	YES _____
PROJECT ADDRESS _____	
_____	



**LOCATION CERTIFICATION:**

I CERTIFY THAT AS PROPERTY OWNER/APPLICANT, ALL SIGNS DEPICTED AS PART OF THIS PERMIT APPLICATION ARE TO BE LOCATED ON PRIVATE PROPERTY FOR WHICH PERMISSION HAS BEEN GRANTED BY THE PROPERTY OWNER. IN ACCORDANCE WITH CCC 33.57.070, SIGNS ARE PROHIBITED WITHIN THE PUBLIC RIGHT-OF-WAY UNLESS INSTALLED BY CLALLAM COUNTY OR THE STATE OF WASHINGTON AS MOTORIST INFORMATION SIGNS. I ACKNOWLEDGE THAT ANY SIGN FOUND TO BE LOCATED WITHIN THE PUBLIC RIGHT-OF-WAY MAY BE A HAZARD TO THE TRAVELLING PUBLIC, AND SHALL BE SUBJECT TO REMOVAL.

SHOULD A PERMIT BE GRANTED PURSUANT TO THIS APPLICATION, I AGREE TO DEFEND, INDEMNIFY AND HOLD HARMLESS CLALLAM COUNTY, ITS ELECTED OFFICIALS, APPOINTED OFFICIALS AND EMPLOYEES FOR ANY INJURIES TO PERSONS OR PROPERTY INCLUDING DEATH SUSTAINED BY ANY PERSON(S) RESULTING FROM THE IMPROPER PLACEMENT OF THIS SIGN, WHETHER OR NOT INTENTIONAL, IN ANY CLALLAM COUNTY RIGHT-OF-WAY.

SIGNATURE: \_\_\_\_\_

STAFF USE ONLY

**DETERMINATION OF CONSISTENCY:**

- The proposal described above is consistent with the provisions of Chapter 33.57 Clallam County Code, and the conditions of approval as described on the attachments to this certificate.
- The proposal described above is **not** consistent with the provisions of Chapter 33.57 Clallam County Code and should not be approved.

\_\_\_\_\_  
Signature of Responsible Official

\_\_\_\_\_  
Issued