



**Clallam County**  
**Department of Community Development**  
 223 East 4<sup>th</sup> Street, Suite 5, Port Angeles, WA 98362  
 (v) 360-417-2420 ✧ (f) 360-417-2443  
 email: [dcdplan@co.clallam.wa.us](mailto:dcdplan@co.clallam.wa.us)

**ENVIRONMENTAL CHECKLIST APPLICATION**

ECL \_\_\_\_\_ - \_\_\_\_\_

APPLICANT INFORMATION

Name \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ St. \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Business Phone \_\_\_\_\_

AGENT INFORMATION (If applicable)

I, \_\_\_\_\_, (applicant) do hereby authorize \_\_\_\_\_ (agent)  
 to act on my behalf for this land division pursuant to Title 29, CCC.  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ St. \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Contact Person \_\_\_\_\_  
 Applicant Signature \_\_\_\_\_

PROJECT INFORMATION

Tax Parcel Number \_\_\_\_\_ Size of Parcel \_\_\_\_\_ Zoning \_\_\_\_\_  
 Existing Land Use \_\_\_\_\_ Proposed Land Use \_\_\_\_\_  
 Description of proposal \_\_\_\_\_  
 \_\_\_\_\_  
 Associated Permits \_\_\_\_\_  
 Directions to site \_\_\_\_\_  
 \_\_\_\_\_  
 Nearest Public Street \_\_\_\_\_  
 Proposed Water Supply \_\_\_\_\_ Proposed Sewage Disposal \_\_\_\_\_  
 Is property within 200-feet of surface water? \_\_\_\_\_ If so, which water body or type? \_\_\_\_\_  
 Is the property located within an Irrigation District? \_\_\_\_\_ Which one? \_\_\_\_\_  
 Has the property been logged within the past six years? \_\_\_\_\_ Forest Practices Permit # \_\_\_\_\_

**By making this application, you are hereby granting consent to the Clallam County Director of Community Development and his/her designee to enter and inspect the property, structure(s) or geophysical feature related thereto which is the subject of this application, in order that the County may verify actual physical site issues, as well as compliance with proposed conditions or conditions imposed pursuant to the application. Unless otherwise further granted, the consent to enter established by this application is terminated upon the final action on the application or resulting permit.**  
**I certify, under penalty of perjury of the Laws of the State of Washington, that I am the owner or authorized agent\* of the property that is the subject of this application.**

Applicant \_\_\_\_\_ Date \_\_\_\_\_ Agent \_\_\_\_\_ Date \_\_\_\_\_



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## **STATE ENVIRONMENTAL POLICY ACT (SEPA) ENVIRONMENTAL CHECKLIST APPLICATION**

### ***What is SEPA?***

The State Environmental Policy Act (SEPA), Chapter 43.21C RCW. Enacted in 1971, provides the framework for governmental agencies to consider the environmental consequences of a proposal before taking action. Environmental review under SEPA is required for any project or nonproject actions which involves a government "action," as defined in the SEPA Rules (WAC 197-11-704), and is not categorically exempt (WAC 197-11-800 through 890). Project actions involve an agency decision on a specific project (e.g., a building permit for a construction project). Nonproject actions involve decisions on policies, plans, or programs, such as the adoption of a comprehensive plan or development regulations. The Act is implemented through the SEPA Rules, Chapter 197-11 WAC.

### ***Purpose of environmental checklist:***

Governmental agencies use the environmental checklist to help determine whether the environmental impacts of a proposal are significant. This information is also helpful to determine if available avoidance, minimization or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

### **A complete application must include the following information:**

- The **original application** with signature from property owner(s).
- Vicinity map and detailed **site plan**, showing existing and proposed aspects of the project.
- Review fees of \$400

If your project requires detailed project plans and specifications (e.g., engineered construction plans), you may request the County to conduct environmental review prior to submission of the detailed plans and specifications, , however, you must still apply for the required permits and licence(s) and submit a completed environmental checklist and plans detailed enough to adequately accomplish environmental review. CCC 27.01.070(2)

### ***Instructions for applicants:*** [\[help\]](#)

The environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. You may use "not applicable" or "does not apply" only when you can explain why it does not apply and not when the answer is unknown. You may also attach or incorporate by reference additional studies or reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.