

**CLALLAM COUNTY BOARD OF HEALTH
REGULAR MEETING MINUTES
BOARD OF COMMISSIONER'S MEETING ROOM
APRIL 18, 2006**

I. ROLL CALL TO ORDER

The meeting was called to order at 1:32 p.m. by Jeanette K. Stehr-Green, M.D., Chair.

Present: Michael C. Chapman
Jeanette K. Stehr-Green, M.D., Chair
Howard "Mike" V. Doherty, Jr.
John E. Beitzel, Vice Chair
Jim Leskinovitch
Stephen P. Tharinger
Camille Scott

II. AGENDA REVIEW AND APPROVAL

Mike Doherty requested a general letter of support from the Board to the Forks Community Hospital District regarding a bond issue for a new approved medical facility on the West End of the county.

Michael Chapman moved to approve the agenda as amended. John Beitzel seconded and the motion carried.

III. APPROVAL OF MINUTES

Michael Chapman moved to approve the minutes of the March 21, 2006 Board of Health meeting. John Beitzel seconded and the motion carried.

IV. OLD BUSINESS AND INFORMATION ITEMS

- A. Thimerosal Ban. Dr. Locke provided a follow-up to last month's BOH meeting regarding a ban on vaccines that contain thimerosal for pregnant women. He shared an article that was written by the Health Officer from Pierce County and distributed a short article about what is occurring nationally.
- B. Board letter re: VM Clinic Closure. Dr. Locke shared a copy of the letter that was written on behalf of the Board in support of negotiations between Olympic Medical Center (OMC) and Virginia Mason. Steve Tharinger recognized Jim Leskinovitch and the difficult situation that the OMC Board has been dealing with and commended them for working with Virginia Mason to come up with a final agreement.
- C. Volunteer Appreciation Letter. A letter was circulated for signature that was written by Dr. Jeanette Stehr-Green and will be given to all volunteers that work with the Department of Health & Human Services to honor them for their efforts. A reception will be held on Friday, April 28th from 11:00 AM to 2:00 PM in the Board of County Commissioners Board Room.

IV. PUBLIC HEALTH ADVISORY COMMITTEE (PHAC) REPORT

Iva Burks reported that the committee spent a great deal of time discussing the Draft I-901 Rebuttal Policy and Appeals Process. This item will be discussed in the Health Officer's report.

An article about the Win-Win With Walking program, published in the Sequim Gazette, was distributed to the BOH. This program is being sponsored by the Public Health Advisory Committee. An update will be given next month.

VI. HEALTH OFFICER'S REPORT

- A. Draft I-901 Rebuttal Policy and Appeals Process. Dr. Locke presented draft policies for request for rebuttal applications and the rebuttal appeal process regarding the 25 foot setback required by the Washington Indoor Clean Air Act. The policy establishes criteria and a review process to evaluate rebuttals. The Board previously agreed to serve as an appeals board for rebuttal applications that are denied. Dr. Locke discussed alternative appeals processes (closed vs. open records review) that are currently in use and recommended a closed record appeals process for this policy. Steve Tharinger moved to approve the application request for rebuttal, the rebuttal policy and the closed record review for the related appeals process. John Beitzel seconded and the motion carried.
- B. Proposed I-901 Related Fees – Recommended Call for Public Hearing May 16, 2006. Dr. Locke reviewed proposed fees associated with the rebuttal process and enforcement of legal requirements established by I-901. Adopting a fee schedule has to go through the process of board review and a call for public hearing, which allows the public to comment for a month before the board can take action. Steve Tharinger moved to hold a public hearing on May 16, 2006 for the proposed fees that relate to I-901. Michael Chapman seconded and the motion carried.
- C. Fluoridation Update – Port Angeles Public Water System. Dr. Locke reported that the fluoridation of the public water system of Port Angeles is set to begin on May 15. DHHS will be distributing information to the public in coordination with the city of Port Angeles and the Washington Dental Foundation about fluoridation and will advise residents that fluoride supplements for children will no longer be necessary.
- D. Low Income Health Professions Service Area Recertification – Clallam County. Dr. Locke shared that the low income Primary Care Health Professions Shortage Area (HPSA) was approved for the Port Angeles and Sequim area. The current designation has allowed two clinics in Port Angeles to qualify as rural health clinics and receive increased payment for Medicaid and Medicare patients. Additional clinics will now be eligible to receive this designation.

VII. HEALTH DIRECTOR'S REPORT

- A. Program Updates. Iva Burks shared the following program updates with the committee:
1. DHHS is advertising for the Health Services program manager.
 2. WIC site visit will occur early next week.
 3. Human Services has received the State Incentive Grant (SIG) and will be interviewing for a Prevention Specialist to implement the grant.

VIII. ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

- A. Draft Letter to Olympic Regions Clean Air Agency (ORCAA). Dr. Locke distributed a draft letter to thank ORCAA for establishing a full-time staff member to the Olympic Peninsula and shared literature about ORCAA.
- B. Program Updates. Andy Brastad updated the Board on a number of program activities. The highlights include:
1. The contract for the on-site system management plan has been approved and implementation will begin soon.
 2. The Environmental Health department received a subpoena for a records release from a firm that installs proprietary devices for septic systems.

Andy explained that there is a short time frame to gather the information that was requested in the subpoena.

- 3. The food program is gearing up for spring and summer festivals and has received 14 fee waiver requests for their events. Andy reminded waiver applicants that even though they may be eligible to have their fee waived they will still need a permit to operate. Of note: Events for which application fees are waived impose the same workload on Environmental Health staff as a non-fee waived temporary food service application.

IX. ACTIVITIES CALENDAR UPDATE

- A. Volunteers Appreciation Reception, 11 AM – 2 PM, Friday, April 28, 2006, Commissioner’s Meeting Room.
- B. CARE (Community Advocates for Rural Elders) Luncheon and Meeting, May 5, 2006.
- C. Scheduling – West End meeting of the Clallam County Board of Health.

X. NEXT MEETING AGENDA ITEMS

- ❖ Next Meeting: Public Hearing on the proposed fee schedule for I-901 rebuttals and appeals.
- ❖ Future meetings: Guest to speak about youth smoking enforcement and ORCAA representative to speak to the Board.

XI. PUBLIC COMMENT

There was no public comment.

XII. ADJOURNMENT

Steve Tharinger moved to adjourn the meeting of April 18, 2006 at 3:20 p.m. Michael Chapman seconded and the motion carried.

APPROVED AND ACCEPTED THIS _____
DAY OF _____ 2006.

CLALLAM COUNTY BOARD OF HEALTH

Jeanette K. Stehr-Green, M.D., Chair

John E. Beitzel, Vice Chair

ATTEST:

Tammy M. Davidson, Clerk of the Board

Michael C. Chapman

Howard V. Doherty, Jr.

Stephen P. Tharinger

Jim Leskinovitch

Camille Scott