Background
Health & Human Services, Environmental Health is tasked by state law with ensuring that septic systems are identified, inspected, repaired (if needed), and documented in a database. In order to help Onsite Septic System (OSS) owners comply with state law, Environmental Health has some grant funds allocated to incentivize compliance by providing rebates to partially pay for specified OSS Operation and Maintenance services.

Rebates will be processed for
1. System locates
   System inspections
   Pumping of septic tanks
2. Installation of risers may also be considered for rebate if there are funds still available after rebates for system locates, inspections, and pumping have been processed.

In order to disburse funds in a manner that both meets a highest use intent (finding, inspecting, pumping, and improving access to OSS if needed) and being fair and equitable in rebate reimbursements, the following protocol will be followed:

Priority Order for Allocation of Funds (Highest priority to lowest priority)

1. Properties located in the MRA.
   WAC246-272A-0015 required Clallam County to designate a Marine Recovery Area (MRA) to protect shellfish growing areas. O&M Operation and Maintenance services have priority in the MRA. (Note: the Marine Recovery Area extends from Deer Park Road east to the county line).

2. Properties with no septic system records, system locate required.
   Clallam County Environmental Health is charged with knowing the location and status of all septic systems in the county. Priority for rebates will go to those systems that predate records or have no record on file and require a system locate.

3. Properties for which records exist, but there are no records of inspection.
   This is part of the goal to bring all systems into compliance with the inspection requirements per WAC246-272A-0015(1)(d & e). Rebates will be used to partially pay for inspections.

4. Properties for which inspection records exist, but are not current on inspection.
This is part of the goal to bring all systems into compliance with the inspection requirements per WAC246-272A-0015(1)(e). Rebates will be used to partially pay for inspections.

5. Properties current on inspection but would like to install risers to facilitate inspections.
This is part of the goal to bring all systems into compliance with the inspection requirements per WAC246-272A-0015(1)(e). Rebates for risers will be processed only if there are funds still available after rebates for system locates, inspections, and pumping have been processed.

6. Commercial properties within the MRA may be eligible if they meet priority 1, 2, or 3 above.
Rebates will be evaluated on a case by case basis.

Conditions for obtaining rebates
1. The intent of providing reimbursements is to document OSS and have them professionally located and inspected. Reimbursement will only be given for system locates, pumping or riser installation done with a professional inspection. Reimbursement will not be processed without a current inspection report on file.
   A current inspection is defined as an inspection that has taken place in the prior 36 months for a gravity system, and in the prior 12 months for all other systems. The system status will show as Reports Current in the county septic system database.
2. If a system locate is required, it must be an electronic locate performed by a qualified professional. “Witching” of systems will not be accepted. A drawing must be submitted showing the location of the septic tank, drainfield and any other components in reference to the building the system serves. The measurements shown must be sufficient to locate all parts of the system per WAC246-272A-0265 Record Drawings.
3. Reimbursement will not be provided for installation of risers required for a building permit.
4. The maximum amount of the rebate will be $100 per person/property. Reimbursement for multiple properties or systems owned by one individual will be reviewed on a case by case basis. Reimbursements are limited to one per year depending on funding availability.

Determining Eligibility
1. To determine if your septic system is eligible for the rebate program, visit www.clallam.net and click on ‘Online Permit System’ under the Online Services tab, or go directly to the page by clicking on the link http://websrv2.clallam.net/tm_bin/tmw_cmd.pl?tmw_cmd=UserHome&tmw_current=1
2. Click on the link ‘Find information about a Parcel of Land’ and enter either your parcel number (the 12 digit GeoID found on your tax statement) or your address. Click on the appropriate parcel number on the next screen.
3. If there is not a ‘SEP’ or septic permit case listed, the septic system is unknown and needs to be located and inspected, and is eligible for the rebate.
If the ‘SOM’ or Septic Operation and Maintenance case says “NO REPORTS”, your system is due for an inspection, and is eligible for the rebate.

All other systems will be considered on a priority basis and the availability of funds.

4. Lists of qualified Operation and Maintenance (O&M) providers can be found at www.clallam.net/septics

Procedure for Processing Rebate Request

1. Homeowner must submit a copy of receipt(s) for work done. There must be a current inspection report on file. (Note: If you have a professional, certified inspection performed, the results must be filed with EH before your rebate can be processed.)

2. The receipt must clearly state the type of work done, the cost, and the property site address. Reimbursements will not exceed the cost of the work. Multiple receipts may be submitted to maximize the amount of the reimbursement.

3. Homeowner mailing address must be noted if different from site address.

4. Rebate recipient must route copies of receipts and the requested information by May 15, 2015 to EH Staff at the EH counter at the Clallam County Courthouse or mail to

Clallam County Health & Human Services
EH OSS Rebate Program
223 E. 4th Street, Suite 14
Port Angeles, WA 98362

NOTE: If you have additional questions, please contact Environmental Health at 360-417-2350 or email EnviroHealth@co.clallam.wa.us. Please provide the physical address of your septic system in your message.