



**ACTION MINUTES**  
**BOARD of CLALLAM COUNTY COMMISSIONERS**  
**November 3, 2009**

**CONSENT AGENDA – Approved**

- Vouchers for the week of October 26
- Minutes for the week of October 26
- Proclamation recognizing November as Chronic Obstructive Pulmonary Disease (COPD) Awareness Month

**CONTRACTS AND AGREEMENTS – Approved**

- Amendment 1 with the Department of Social and Health Services, correcting the referral clause in the statement of work for the Secure Detention Crisis Residential Center
- Amendment 1 to contract for Children with Special Needs increasing per visit fee (payment point)
- Intergovernmental agreement with the City of Sequim for funding a portion of the household hazardous waste event held September 12
- Agreement with the Department of Social and Health Services, Division of Alcohol and Substance Abuse, for the Strategic Prevention Framework grant
- Amendment 2 for chemical dependency treatment and support services allowing the following agencies to charge at the average monthly billing for October: West End Outreach Services and Lutheran Community Services, NW
- Memorandum of understanding with Crescent School District, Cape Flattery School District, Quillayute Valley School District, and Sequim School District for mass vaccine dispensing sites
- Interlocal agreement with the William Shore Memorial Pool District for accounts payable processing
- Interlocal agreement with Public Utility District 1 regarding the Carlsborg Sewer Facilities Plan

**BIDS AND AWARDS – See text**

- Bid Opening – Clallam County Stormwater Advisory Group and Comprehensive Strategy services

<u>Respondent</u>	<u>Amount</u>
ENTRIX	\$164,993
Norton-Arnold & Company	\$164,985
ESA Adolfson	\$164,703
Sound Resolutions	\$164,979
BergerABAM	\$165,467.66
Triangle Associates/Tetra-tech/ISE	\$164,871.66
Otak	\$165,000
Elway Trimble Communications, LLC	No amount listed

**Proposals referred to the Department of Community Development for review and a recommendation to the Board**

- Bid Opening – Do It Yourself (DIY) Septic System Inspection Training Curriculum development

<u>Respondent</u>	<u>Amount</u>
Delta Business Training	\$45,000
Washington Onsite Sewage Association	\$60,000
ISE Consultants	\$59,956.20
Jones Advertising	\$60,000
Stephanie Alexander & Associates	\$54,000
Knowledge Anywhere, Inc.	No amount listed
Axiom Services and Solutions, LLC	\$55,065

**Proposals referred to the Health and Human Services, Environmental Health Division, for review and a recommendation to the Board**

**ADMINISTRATION – Adopted**

- Resolution appointing Vance Percival to the Homelessness Task Force

## **BUDGET – Notices/Call for hearing approved**

- Notice that the following Supplemental Appropriations will be adopted by resolution on November 24  
Department of Community Development – Environmental Quality
  - Department of Ecology grant for Stream Flow Gauging; and Streamkeepers Title II USDA Forest Service grant/\$11,700
  - Funding from Washington State Recreation and Conservation Office for Lower Dungeness River Dike Setbacks/\$90,000
  - Washington Department of Fish and Wildlife grant for Coastal Marine Resources Committee/\$18,400Public Works - Roads
  - Reimbursement for culvert work commissioned by the Lower Elwha Tribe Fisheries/\$432,000
  - Federal Emergency Management Agency (FEMA) reimbursement for winter snow damage/\$66,124
  - FEMA and Washington State reimbursement for 2009 flood disaster/\$248,546Health and Human Services
  - Funding from the Department of Health for public health emergency planning and response/\$26,000
  - Revenue for purchase of Tamiflu/\$9,723.50Public Works, Roads/Emergency Management Division – Revenue from law enforcement terrorism prevention program/\$27,000  
Noxious Weed Fund – US Forest Service Title II grant/\$38,975  
Department of Community Development, Planning – Grant funding from the Department of Ecology and Environmental Protection Agency/\$4,300  
General Fund, Environmental Health – Funding match from the City of Sequim for a household hazardous waste event/\$1,500  
Prosecuting Attorney, Operations – American Recovery and Reinvestment Act funding for prosecution restoration/\$18,198.04  
Prosecuting Attorney, Local Crime Victims Compensation – American Recovery and Reinvestment Act funding for prosecution restoration/\$2,045.89  
Prosecuting Attorney, Child Support – Reimbursement from the State/\$4,000
- Notice that the following Budget Reductions will be adopted by resolution on November 24  
Public Works, Roads – Federal Emergency Management Agency and insurance funding for the Nichols Bridge replacement project will not be received until bridge is replaced in 2010/(\$2,350,000)  
Sheriff/Jail – Reduction in operating costs/(\$14,545)
- Resolution calling for a hearing to be held at 10:30 a.m. on November 24 for the following Debatable Emergencies  
Public Works, Roads
  - Preliminary costs of Nichols Bridge replacement; Federal Emergency Management Agency (FEMA) reimbursement will not be received until 2010/\$300,000
  - Asphalt paving contract not included in 2009 budget/\$648,000
  - Pending litigation costs concerning a capital project/\$500,000
  - Corrective action to record expenditure in the Public Works/Emergency Management Division budget/\$60,800Public Works, Fair – Additional costs associated with employee transfer to the Fairgrounds in January 2009/\$5,500  
Local Improvement District 2007-01 – Fees and costs in constructing sewer line along 3rd Avenue/\$102,569.14  
Capital Projects – Returns money previously transferred from the General Fund to Capital Projects (step 1 of 2)/\$1,000,000  
General Fund – Returns money previously transferred from the General Fund to Capital Projects (step 2 of 2)/\$1,000,000  
Prosecuting Attorney, Operations – Increased professional services due to high profile felony trials and translator/interpreter services/\$15,000  
Superior Court – Unanticipated need for pro tem commissioners and expert services/\$118,300  
Board of Equalization – Expenses associated with reclassification/\$5,987  
Document Preservation – Clerk's office scanning project not included in 2009 budget/\$14,970  
Workers' Compensation – Costs exceed original budget/\$300,000  
General Fund Reserves – Expenses associated with purchase of ammunition, equipment for new patrol vehicles, cabinet to house new LiveScan fingerprint machine/\$14,545

### **COMMUNITY DEVELOPMENT – Approved**

- Notice of hearing to be held at 11 a.m., November 17 regarding creating a new chapter in the Clallam County Code in response to the final decision and order by the Western Washington Growth Management Hearings Board, Cause No. 08-2-0033c titled "Local Areas of More Intensive Rural Development (LAMIRD) Standards"

### **HEARINGS/APPEALS – Hearing held and closed/decision deferred**

- Ordinance amending Title 31, Comprehensive Plan Map, and Title 33, Zoning Map in response to a Type C rezone application (REZ2008-00003) – Green Crow, applicant